



UC San Diego

Policy & Procedure Manual

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PURCHASING

Section: 523-2.2.1 EXHIBIT B

Effective: 07/20/1988

Supersedes: 07/12/1985

Review Date: TBD

Issuance Date: 07/20/1988

Issuing Office: [Procurement & Contracts](#)

EXHIBIT B

IT IS UNDERSTOOD THAT THE PERSON APPROVING THIS ORDER HAS THE PROPER AUTHORITY TO DO SO AND THAT FUNDING INDICATED IS AVAILABLE.

<input checked="" type="checkbox"/> POR	<input type="checkbox"/> SUB-ORDER	<input type="checkbox"/> LVPO	SUGGESTED VENDOR Abbott Laboratories 13939 Borate St. Santa Fe Springs, CA 90670		
REQUISITION DATE 4/1/88	REQUISITION NUMBER D 89538	ORDER RECEIVED MAIL ROOM FURNISH COPIES TO: (SEE INSTRUCTIONS) LINK NUMBER (SEE INSTRUCTIONS)			
DEPARTMENT Medicine	MAIL CODE H-811	DEPARTMENT PHONE x41234	BUYER		
DATE NEEDED 4/30/88	COST NOT TO EXCEED (OPTIONAL) \$	SEND A/D COPY TO Jane Doe	MAIL CODE 6 724959		
DEPARTMENT AUTHORIZED SIGNATURE William Smalley	DATE 4/1/88	GRANT / AUTHORITY NUMBER	ORDER NUMBER 6 7 8 9	BUDGET NO.	
SIGNATURE	PHONE NO. x43456	TAX (CHECK ONE) <input checked="" type="radio"/> TAXABLE <input type="radio"/> REBATE (SFFHS-810105) <input type="radio"/> NON-TAXABLE			
UNIVERSITY OF CALIFORNIA, SAN DIEGO PURCHASE REQUISITION			VENDOR ORDER NUMBER IS TEN CHARACTERS AND MUST APPEAR ON ALL INVOICES, PACKING SLIPS, PACKAGES AND RELATED CORRESPONDENCE		
VENDOR NAME AND ADDRESS:			UNIVERSITY OF CALIFORNIA, SAN DIEGO RECEIVING DEPARTMENT 8655 PRODUCTION AVE. SAN DIEGO, CALIFORNIA 92121		
SHIP TO			ATTN: <u>John Smith</u> BSB B250 x45678 REQUESTOR BLDG ROOM PHONE NO		
			OTHER		
VENDOR NO	PRICE BY	FOB	ATTN: REQUESTOR BLDG ROOM PHONE NO		
SHIP BY	TERMS	CONFIRMING DATE			
INV. ORG. CODE	ITEM NO.	QUANTITY (UNITS)	DESCRIPTION	UNIT PRICE	TOTAL PRICE
	1	10x50 ml	Pentobarbital Sodium (Nembutal), 50 mg/ml, CII		
Name of individual authorized to dispense substance: John Smith Clara V. Rodgers					
This is a narcotic subject to the Comprehensive Abuse Prevention and Control Act of 1980. For use to anesthetize dogs and cats.					
DELIVERY DATE:			Principal Investigator Signature		TAX
					TOTAL
<p>• DIRECT ALL QUESTIONS RELATING TO THIS ORDER TO THE PURCHASING DEPARTMENT, 0-026 THE UNIVERSITY OF CALIFORNIA, SAN DIEGO LA JOLLA, CALIFORNIA 92093</p> <p>INQUIRIES TO → TELEPHONE () -</p> <p>BILL TO → PLEASE ITEMIZE ALL CHARGES SHOW CALIFORNIA SALES TAX PERMIT NUMBER WHEN BILLING CALIFORNIA TAX. MAIL INVOICE IN TRIPLICATE TO THE UNIVERSITY OF CALIFORNIA, SAN DIEGO ACCOUNTING OFFICE (0-027) LA JOLLA, CALIFORNIA 92093</p> <p>APPROVAL: _____</p> <p>AUTHORIZED SIGNATURE: _____</p>					
PURCHASING OFFICE INSTRUCTIONS		ACTION CODE			
SPECIAL CLAUSES		ACKNOWLEDGE			
ATTACHED APPENDICES		EXPEDITING CODE			
RETENTION PERIOD FO-2135		FEDERAL FUNDS 10 yrs OTHER FUNDS 5 yrs		CENTRAL PURCHASING OFFICE (0-026)	